

## Board of Trustees Meeting

August 15, 2022

5:00 p.m. Davis County Hospital & Clinics Conference Room D

The Governing Board of Davis County Hospital & Clinics met for their regular meeting, Monday, August 15, 2022, in Conference Room D.

**TRUSTEES PRESENT:** Tom Prosapio, Heath Greiner, Brad Woolard, Donna Olinger, & Brenda Johnson

**TRUSTEES ABSENT:** Kevin Cook

**OTHERS PRESENT:** Veronica Fuhs, Rod Day, Robert Floyd, MD, Pam Young, Kendra Warning, Lisa Barrett, Carleena Brown, Tierre Chickering, Lisa Warren, Brenna White, Nikki Thordarson, & Amy Marlow.

### MINUTES

**1. CALL TO ORDER**

Tom Prosapio, Chairperson, called the meeting to order at 5:00 p.m.

**2. DETERMINATION OF A QUORUM**

Roll call of Trustees was taken, and a quorum was present with five (5) Trustees present.

**3. APPROVE AGENDA**

A motion was made by Brenda Johnson seconded, by Donna Olinger approving the agenda as presented. Motion carried.

Prosapio	Yes	Greiner	Yes
Cook	Absent	Olinger	Yes
Johnson	Yes	Woolard	Yes

**4. CONSENT AGENDA**

A motion was made by Heath Greiner, seconded by Brad Woolard, to approve the consent agenda for June 20, 2022, as presented. Motion carried.

Prosapio	Yes	Greiner	Yes
Cook	Absent	Olinger	Yes
Johnson	Yes	Woolard	Yes

**5. AUDIENCE REQUEST TO SPEAK**

There were no requests to speak.

**6. UR/Discharge/Swing Bed PRIDE REPORT**

Tierre Chickering presented the UR/Discharge/Swing Bed pride report which included information related to their Quality measures regarding med surge average length of stay, follow-up appointments, 30-day readmissions, payor denials and tracking of patients for possible return to swing bed.

**7. ANCILLARY SERVICES REPORT**

Rod shared that the Medical Imaging department recently had their state mammography survey and celebrated that they had no deficiencies. Rod reported that the lab is currently fully staffed and is able to have a staff member in-house 24/7. He shared that cardio-pulmonary staffing is improving however dietary is still struggling with staffing issues.

Rod reported that Plant Ops is working in the Rural Health Clinic remodeling the space to accommodate a new provider.

**8. QUALITY REPORT**

Amy Marlow presented the Quality report which included data from FY 2021 through FY 2022. She reported a decrease in falls, and readmissions however an increase in adverse drug events has prompted some extra education and safety protocols be put in place.

Amy shared that in the area of safety we have installed a handrail on the east side of the hallway going towards the outpatient surgery area, several staff members have participated in HazMat training, lighting has been upgraded in the east parking lot, a handrail has been installed at the entrance of the Senior Life Solutions building. She also reported that we are regularly conducting safety drills throughout the facility.

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### 9. CRITICAL ACCESS REPORT

The following new policies, revised policies, annual and biennial reviews were presented for approval.

#### New Policies

##### **Human Resources**

- Educational Assistance for Dependent Children & Spouses
- Retiree Health Insurance continuation policy
- Weekend Staffing Package VII

##### **Accounting**

- Federal Awards Compliance

#### Revised Policies

##### **Pharmacy**

- Vancomycin Monitoring

##### **Nursing**

- Administration of Medication

##### **Health Information Management**

- Listing of Professionals Documenting in Medical Records

#### Biennial Reviews

Employee Health, Medical Imaging Services, Patient Financial Services, Food & Nutrition Services were presented for biennial reviews.

#### Annual Reviews

Quality Improvement /Plan, Risk Management/ Plan, and Trauma PIPS Plan.

A motion was made by Heath Greiner, seconded by Brenda Johnson, to approve the new policies, revised policies, biennial/annual reviews presented. Motion carried.

<b>Prosapio</b>	<b>Yes</b>	<b>Greiner</b>	<b>Yes</b>
<b>Cook</b>	<b>Absent</b>	<b>Olinger</b>	<b>Yes</b>
<b>Johnson</b>	<b>Yes</b>	<b>Woolard</b>	<b>Yes</b>

### 10. MEDICAL STAFF CREDENTIALING

#### **Reappointment**

- **Jennifer Cook**, CRNA – Anesthesia
- **Jenna Cook**, MD – Emergency Medicine
- **Naveen Penmasta**, MD – Emergency Medicine
- **Terry Waddell**, ARNP – Emergency Medicine

#### **Telemedicine Reappointments**

##### **MercyOne Telecardiology Exhibit A**

- **Joseph Doerer**, MD - Cardiology
- **Suzanne Feigofsky**, MD – Cardiology
- **Spas Kotev**, MD - Cardiology
- **Richard Marcus**, MD - Cardiology
- **Mudassir Malik**, MD - Cardiology
- **Randolph Rough**, MD - Cardiology
- **Kyle Ulveling**, MD – Cardiology
- **Manik Veer**, MD – Cardiology

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### Resignations

- **Dee Dorsett**, ARNP- Cardiology

### Telemedicine Resignations

#### MercyOne Telecardiology

- **Muhammed Shittu**, MD – Cardiology

#### Avel eCare, LLC Behavioral Health

- **Kirsten Butz**, MD- Psychiatry

A motion was made by Donna Olinger, seconded by Brad Woolard, to accept Medical Staff's recommendation and grant final approval of the reappointments, MercyOne Telecardiology reappointments and the updated Avel eCare, LLC BHS Schedule 1 presented. Motion carried.

<b>Prosapio</b>	<b>Yes</b>	<b>Greiner</b>	<b>Yes</b>
<b>Cook</b>	<b>Absent</b>	<b>Olinger</b>	<b>Yes</b>
<b>Johnson</b>	<b>Yes</b>	<b>Woolard</b>	<b>Yes</b>

## 11. FINANCIAL

### a. Financial Reports

Kendra presented the financial and revenue cycle reports for June and July 2022.

A motion was made by Brad Woolard, seconded by Donna Olinger, to approve the June and July financial reports. Motion carried.

<b>Prosapio</b>	<b>Yes</b>	<b>Greiner</b>	<b>Yes</b>
<b>Cook</b>	<b>Absent</b>	<b>Olinger</b>	<b>Yes</b>
<b>Johnson</b>	<b>Yes</b>	<b>Woolard</b>	<b>Yes</b>

### b. Capital Purchase

Rod presented the Capital purchase quote for the HVAC in the North Ambulance garage for approval. Kendra shared that funds from the SHIP grant will pay for 100% of the cost. A motion was made by Brad Woolard, seconded by Brenda Johnson, to approve the Capital purchase presented. Motion carried.

<b>Prosapio</b>	<b>Yes</b>	<b>Greiner</b>	<b>Yes</b>
<b>Cook</b>	<b>Absent</b>	<b>Olinger</b>	<b>Yes</b>
<b>Johnson</b>	<b>Yes</b>	<b>Woolard</b>	<b>Yes</b>

## 12. CHIEF OF STAFF REPORT

Dr. Floyd shared that the July clinic numbers were down a bit at 1146 encounters. He reported that Dr. John DeLeeuw has started and is off to a great start. Dr. Floyd reported that staffing is continuing to improve, and the clinic continues to show growth with an increase in encounters from 16,195 in FY 2021 to 17,634 encounters in FY 2022.

## 13. CHIEF NURSING OFFICER REPORT

Nikki Thordarson shared that Dr. DeLeeuw is doing well and fitting in very well with the nursing staff. She reported that we have been able to fill some staffing positions, but we continue our recruiting efforts. She stated that we continue to look for areas that we can grow our services.

## 14. CHIEF EXECUTIVE OFFICER REPORT

Veronica shared that she has added a link in Onboard for the Board of Trustees to register for the IHA annual meeting if they are interested in attending.

Veronica reported on a new hospital status called Rural Emergency Hospital that is being championed by Senators Chuck Grassley and Joe Manchin. This new status would allow rural hospitals to reduce their number of beds with a patient stay of 24 hours or less. Veronica shared that they are currently taking public comments. For this to move forward state law would need to be changed to allow for this

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category. They are currently working through the discrepancies. Veronica will provide more information as it becomes available.

### 15. MERCYONE

The June & July MercyOne System Newsletters were provided to the Trustees. Rob Gavora MercyOne Liaison reported that MercyOne is continuing its transition from Common Spirit to Trinity Health. He shared that they are hopeful the transition will be complete by September 1<sup>st</sup>. Rob also reported that MercyOne is focusing on workforce and labor strategies including evaluation of care models such as virtual nursing. They are also reviewing recruitment and resourcing. They are using retention bonuses to encourage staff to stay.

Rob shared that they recently held a ceremony renaming their NICU to honor donors William and Josephine Norkaitis. Rob reported they had a relatively large response rate to their recent colleague engagement survey.

### 16. Board Communication

#### a. Chair Comments

No comments were shared.

#### b. Trustee Comments

No comments were shared.

### 17. Closed Session Iowa Code 21.5 1(I)

Tom Prosapio stated that the Board would go into closed session at 5:59pm, pursuant to Iowa Code § 21.5.1.(I).

A motion was made by Brenda Johnson seconded by Donna Olinger, to enter into a closed session. Motion carried.

Tom asked board members to vote “yes” or “no” on the question of going into the closed session.

<b>Prosapio</b>	<b>Yes</b>	<b>Greiner</b>	<b>Yes</b>
<b>Cook</b>	<b>Absent</b>	<b>Olinger</b>	<b>Yes</b>
<b>Johnson</b>	<b>Yes</b>	<b>Woolard</b>	<b>Yes</b>

Tom asked that the following people stay; Brenna White, Veronica Fuhs, Lisa Warren, and Kendra Warning.

**Reconvene Open session:** 6:17pm

### 18. NEXT MEETING DATE

The next scheduled regular meeting is Monday, September 19, 2022, at 5:00 p.m.

### 19. ADJOURNMENT

A motion was made by Heath Greiner seconded by Brad Woolard, to adjourn the meeting. Motion unanimously carried.

Meeting was adjourned at 6:18p.m.

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Tom Prosapio, Chairperson

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Board Member

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Lisa Barrett, Administrative Assistant